

St. Stephen's Episcopal Church
Vestry Minutes
September 15, 2021

Conducted as a hybrid meeting via ZOOM platform or in-person due to renewed concern about COVID

Present: Fr. Bailey Norman, Nancy Anderson, Bonnie Bautz, Barbara Bovee, Judith Delaney, Judy DiGregorio, Lew Felton, Liz Herbes, Rachel Kirk, Cyril Meredith III, Sandi Robertson, Jim Rousey, Barbara Steele

Absent: None

Guest: Canon Michelle Bolt

Call to Order:

Fr. Bailey opened the meeting with prayer. He welcomed Canon Michelle Bolt to the meeting.

Approval of Agenda: Fr. Bailey Norman

The agenda was approved as submitted (Felton/ Delaney).

Approval of the Consent Agenda

Approval of Minutes

The minutes for August were approved as submitted (Bovee/ DiGregorio).

LEADERSHIP REPORTS:

Priest-in-Charge: Fr. Bailey Norman

Ashton is getting oriented. He covered for Fr. Norman yesterday on the spur of the moment. Ashton will join the Vestry meeting next month. The Parish Secretary is working on the Evangel which will come out this week. The Annual Meeting is in 3 weeks.

An email was circulated to the Parish about the death of Thomas Weaver earlier today. Arrangements are pending.

Sr Warden: Judith Delaney

Parishioners have expressed interest about having parish cookout. Fr. Norman will reach out to Bonnie and Rachel about a date. There is a lot of interest and energy among parishioners about a time to be together in a safe manner.

Jr Warden: Barbara Steele

Ms. Steele had nothing additional to report.

Finance Report: Jim Rousey

Four documents were distributed

1. Approval of July report with a caveat about what to do with \$8000 for Christian Ed director. This money was added to the correct line item so that the July statement

accurately reflected the finances of the church. The July financial statement was approved unanimously.

2. Revised FY21 budget –Increases to cover the salaries of the Director of Christian Education and the Curate were added to the appropriate lines of budget. Overall the disbursements increased from \$541,625 to \$541,625, an increase of \$34,277. New income includes the support from the diocesan for the curate and additional transfers from restricted accounts to balance accounts at the end of FY21. Approved unanimously.
3. August report – The church finances are in good shape. There is a cushion of ~\$35,000. Approved unanimously.
4. Request to approve two additional restricted fund accounts – There was need to separate the budgeted education funds from GF604 into 2 pots to separate professional education between Father Bailey and the curate. Approved unanimously.
5. The auditor is almost done with the 2020 financial audit.

Temporary voting rule used in 2020 extended to 2021 -- Felton

The same procedure will be used as last year with one change. Last year's meeting was virtual and this year's meeting will be hybrid. Those who are attending virtually will be allowed to vote by phone. There is a document about this included in packet. Approved unanimously.

The business meeting adjourned. The remainder of the meeting was the third mutual ministry review for the Priest-In-Charge led by Canon Michelle Bolt.

*Respectfully submitted.
Elizabeth D. Ellis, Secretary*

Next Vestry Meeting: October 12, 2021